



## BOARD MEETING MINUTES

February 25, 2014

---

**This Board meeting took place at 7:00 PM at Empire Grade**

*“The healthy social life is found  
When in the mirror of each human soul,  
The whole community finds its reflection,  
And when, in the community,  
The strength of each one is living.”*

*Trustees Attendees:* Samuel Couder, Ximena Sierra, Lara Triona, Scott Olmsted, Margaret Rosas, Mark Briscoe.

*Other Attendees:* Deborah Lindsay, Aaryn Lowerre, Alexandra Woods, Ana Elizabeth

---

**7:00 - Welcome & Verse (3 min) – All**

**7:03 - Minutes approval (2 min) - All**

**7:05 – Annual Meeting planning (10 min) – All**

Annual Meeting Planning 3/12 6:30pm

PA Parent-Trustee Elections

Write a blurb to be sent to parents as part of the eNews

All School Reporting flow of speakers and timing planning in small group

Include discussion of Reenrollment process.

**ACTION ITEM:** Lara email Alexandra, Samuel, Deborah, Kiersten about Annual Meeting Retreat Planning

**7:20 – Management Team report (30 min) – Deborah**

- Rental
- Site project status including fence
- Tuition update / enrollment process
- Hiring
- Upcoming festivals
- Budget: Current and 2015/16
- TA Committee members

See full report in Appendix A. *Additional discussion about report included below.*

## SCWS Board Meeting 2/25/2015 MINUTES (final)

### Management Team Report Q&A

*Recommendation about Rental:* Same time termination of SCWS lease goes out the 60 day notice needs to go to tenants and terminate the lease based on implied covenant of habitability; possible to rent the property without the house.

*Site Projects:* Fence project plan needed by next board meeting and if not then a Preschool Committee will work on own timeline required for license.

*Finance Committee Report about Tuition Assistance Committee:*

Samuel willing to be on the committee and formed by the Administrative Director and approved by the board. Scott, Tycho, Nick, & Samuel.

*Tuition:* increase set at 3.25% increase across the board except the PreK where will be determined separately by Director and approved by board.

*Upcoming UCSC Protests:* M 3/2-Th 3/5 including walkout

### **7:50 - Break (10 min)**

### **8:00 – Pre-School Update – (35 min) – Lara/Samuel**

- Charter Review and Approval
- Hiring status
- Committee next step

Since Jan 8<sup>th</sup> visit by the state analyst we have approved a 5 mth preschool program established by the board, hired Aaryn as a teacher-director and Kendra as a the assistant teacher. PreK requires a separate yard for that class.

Kendra called 7 families who might be interested in enrolling in the PreK.

Preschool Plan needs to clarify the connection of Preschool with Operations Director.  
Charter discussion: Board Committee Charter of a volunteer structure.

Aaryn: spent about 6 hours last Wed at Neighborhood Playgarden (a Waldorf Preschool in SF)

**MOTION:** Mark moved to approve the charter as discussed and Samuel seconded.

Approved (6-0).

### **8:50 - Governance Committee: Charters & Election – (50 min) - Lara**

Samuel checked in with board about whether people have reviewed the documents.

Link to [Charter Documents](#). Some members did not get to review.

Management Team Charter as a summer agenda item.

Retreat DATE: May 14<sup>th</sup> 1-5:15pm

**MOTION:** Samuel motioned to approved charters and Mark seconded. Approved (6-0).

### **9:00 - Closing**

## SCWS Board Meeting 2/25/2015 MINUTES (final)

### Santa Cruz Waldorf School Director of Operations Report

Board Meeting      February 25th, 2015

#### Enrollment

---

School Total: Enrolled 141, pending 2  
MINK, very successful  
Earth Day April 18<sup>th</sup>, coming up, pleased come  
Enrollment – Robin working out very well  
Already kids enrolling for next fall

#### Operations

---

Rental – Inspector came out, and we've done our inspection as well. Reports included.

Water filter installed and excellent.  
Water pump relay failed and is now repaired.

Summer camps – Dexter and Edisione

#### Budget

---

TA - only about 1 left

Department heads creating budgets for next year for me and big vision budget with Tori

#### Personnel

---

Hiring ... underway, several good looking candidates across all grades  
Have moved 4 independent contractors to employees.

#### Curriculum/Program Developments

---

PreK Director Hired  
In-service will be an explanation of our finances to the Faculty.  
We have started developing the 2015-16 calendar.

## SCWS Board Meeting 2/25/2015 MINUTES (final)

### **Mgt team/ Board Development**

---

Tori Milburn is helping make a top down budget and is assisting with the PreK budget as well.

### **Legal**

---

N/A at this time.

### **On the Horizon**

---

High school night – 2/25  
Walk Through the Grades – March 11 and 25th  
Morning in the Kindergarten – March 21