



Board Meeting Agenda April 26, 2016

This Board will take place at 7:00 PM at 2103 N. Pacific Ave, Santa Cruz, CA.

“The healing social life is found
When in the mirror of each human soul,
The whole community finds its reflection,
And when, in the community,
The virtue and strength of each one is living.”

Attendees: Mark, Jodi, Lara, Krista, Alexandra, Richard, Christopher, and Deborah.

Expected Absence: Margaret

7:00pm Welcome and Verse (3 min) – All

7:03pm Board Minutes Approval (2 min) – All

Jodi made a motion to approve February & March Minutes, Krista 2nd, no opposition (pass 7-0).

Committee Reports:

1. Management Team Report (15 min) – Deborah
2. Finance Committee Report (40 min) — Krista

7:05pm Management Team Report [\[link\]](#)

See full report in [Appendix A](#) below. Additional discussion about report included below

Future Agenda Item: Board discussion of possibility of an off-site preschool hosted by Preschool Committee.

7:20pm Finance Committee Report

Quarterly reporting [[Q2 link](#)]

Detailed Policy on Collections for Approval (see [Appendix B](#) for link)

MOTION: Mark moved to adopt the policy, Alexandra seconded, approved unanimously (7-0).

- Change 1 month to 30 days
- Removed divorced and change that sentence to Parents must both submit their information if they are separated.
- Registration fees non-refundable after July 1st
- Collection section: remove the last sentences of 4 & 6

Audit report for Fy 2013-2014 removed all growing concerns.

Discussions & Decisions:

3. Looping Discussion (30 mins) — Deborah & All

8:00pm Looping Discussion

Pre-Discussion: Question about whether there was a written policy done previously by several faculty members.

Statistically only 25% of Waldorf teachers stay with class from Grade 1 through 8
Consistency of middle school better now & it coincides with recent looping.

What a gift it is for a child to see someone becoming a human being as the children move from Grade 1 to Grade 8th. The connection a teacher has with those classes are much more extensive than having a teacher Grade 6th through 8th, but if it is not working then it needs to be handled.

Strengthening of the middle school requires extra support: looping is a way to do that without as much of the required supports needed for consistency.

Danger in looping:

- * beneficial for students to see teachers struggle in difficult topics grow because they can more relate to the students who are struggling
- * sharing amongst teachers to support each other in topics where they need help or to be safer
- * disservice when end up even having middle school subjects end up being all male teachers

If teacher is not being asked to continue onto 6th grade, they are being let go and allowed to apply for 1st grade.

8:20pm Closed Board Meeting Discussion on Organization

8:40pm Check In/Overflow (5 mins) – BoT

n/a

8:40pm Closing – BoT

Process for requesting items on Board Agenda

In order to ensure that we use our time well and people are prepared, please follow the following process for requesting items to be added to a Board Agenda:

1. Send in suggestion to all board members prior to the EC meeting scheduled 2 weeks before board meetings
2. Provide description of the proposed topic and why the boards needs to discuss it
3. List what action is expected of the board and associated time frame
4. Ensure that suggested topic has been discussed by any affected Committee or other school group prior to bringing it to the board

Ground Rules for Effective Meetings

1. Time will be kept and agenda followed
2. Start on time and end on time or earlier
3. Have all needed participants present
4. Read relevant documents and come prepared
5. The chairperson will call on individual prior to speaking
6. Voice any disagreement, silence is agreement
7. Disagree in private; unite in public
8. No side conversations
9. Listen carefully to all respectfully and respond thoughtfully
10. Challenge ideas, not people
11. Different opinions are welcome
12. Welcome and encourage challenging ideas
13. In the event of disagreement or off topic discussion, the chair of the meeting may intervene to postpone the issue.
14. No cell phones or e-mail during the meeting, unless it is expected that you might be needed for an urgent matter – then in silent mode and taken outside
15. Follow through on action plans
16. Support the group outside the group.

2016 Scheduled Board Meetings

May 10 EC
June 7 EC
July 12 EC or Board Meeting
Aug 9th EC

April 26 Board Meeting April 30 May Faire
May 24 Board Meeting
June 14 Board Meeting

**Santa Cruz Waldorf School Board Meeting
April 26th, 2016**

Administrative Director Report

Enrollment

2016-17 Applications: 6

Enrolled 79

Pending 75 (66 waiting for financial aid) ... only 3 families not sure about

Total = 144 “enrolled” at this time

Personnel

Hiring ...

- Saturday Parent Tot teacher - still open
- E teacher - update
- Grades teacher - hired Lolly Rogers
- Enrollment - now open
- EST - getting job description from Care group

Aaryn’s tasks for next year ??

Operations

Finance Committee –

- Working on budget for next year now - will have for you next month
- Scholarship request letters coming in, forming a review group

Site –

- Clean up crew (April 3rd) and garden day update (April 15th)
- To Do list for summer

Other –

- New policy about children early pick-up for their parents to pick them up... need to wait until the parent has come to the office to check the child out.

Marketing

- Advertising like crazy!

Program

- Camps
 - Heather: Proposal being reviewed PreK

Mgt team

- Faculty Chair update - Esther has been approved and doing well

Legal

- None

Policy on Collections

Document available at

<https://drive.google.com/file/d/0BwyanfAcAPhLOUVVdm9IT3dNNU15NmdUbmtSLWlwME9BRzNJ/view>